

WELLCOME CARE HOMES Ltd	Reviewed May 2020
CONTROL OF SUBSTANCES HAZARDOUS TO HEALTH	Page 1 of 1

This policy defines the precautions to be taken, and the arrangements in place, to ensure that substances used at the home that are potentially hazardous to health are controlled within limits established by the C.O.S.H.H. Regulations 2002.

These substances will include the following that are in everyday use:

- Detergents / washing powders / washing up liquids / other cleaning agents /.
 - Antiseptics / disinfectants / other germicidal and biocidal agents.
 - Oven cleaners / scouring powders / other kitchen materials.
 - Pesticides / insecticides / rodenticides / other toxic pest control materials.
 - Drain cleaners / wood preservatives / herbicides.
 - Drugs and medicines
1. The responsibility for carrying out a planned C.O.S.H.H. Assessments is the Manager and Deputy Manager.
 2. A register is kept of all hazardous substances used in the home. For each substance this register will identify the following.
 - Description of the substance
 - Location in the home where the substance is normally used.
 - Location in the home where the substance is normally stored.
 - Purpose of the substance.
 3. For each hazardous substance on the register, there will be a copy of the safety data sheet kept on file. Copies are made available for staff reference at the point of use.
 4. For each substance on the register an assessment is made of the likely hazards presented by the substance a risk assessment will be completed identifying the risks. The assessment will focus on the following elements:
 - Person using the substance; i.e. those at risk
 - Route of exposure to the body by the substance
 - Storage requirements
 - Method of using; e.g. duration of use, how often, method.
 - Personal Protective Equipment required when using the substance.
 - Maximum exposure limits
 5. Were a significant risk is identified details are recorded on the form and action taken to reduce the risk.
 6. Risk assessments will be regularly reviewed.